

**STATE OF MINNESOTA
PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES BOARD
1430 Maryland Avenue East, St. Paul, Minnesota
JUNE 28, 2016
MEETING MINUTES**

MEETING: June 28, 2016

LOCATION: Bureau of Criminal Apprehension, 1430 Maryland Avenue East, St. Paul, MN 55106

MEMBERS PRESENT: Steve Wohlman, Rick Hodsdon, Jim Hessel, Jeff Hansen, Pat Moen

MEMBERS NOT PRESENT: None.

ATTORNEY GENERAL REPRESENTATIVE: Pete Magnuson

EXECUTIVE DIRECTOR: Greg Cook

ADMINISTRATIVE ASSISTANT: Shauna Jahnz

Hodsdon called the June 28th, 2016 Board Meeting to order and noted that all members were present.

1. REVIEW OF MAY 2016 MEETING MINUTES & JUNE 2016 AGING REPORTS

Wohlman made a motion to approve the April 2016 Meeting Minutes and Aging Report. Moen seconded. Motion carried.

2. CURRENT CONTINGENCIES

Files are available for review:

NOTE: *For each of these situations the Board may consider imposing a penalty.*

PDI 742 – Charles Loesch [Contingency Expires June 2016] [Originally Licensed 11/01/95]

Cook stated that the license holder needed more time to complete renewal. As of 6/28/2016 there has been no response from the license holder and his contingency is to expire and move into lapsed status. Hodsdon stated that this was informational and no actions are needed by the Board.

PAC 1114 – HillTac Corporation [Contingency Expires July 2016] [Originally licensed 5/27/14]

Cook stated that Mark Hillstrom, who serves as the qualified representative for HillTac Corporation, contacted the agency and stated that he was having difficulties obtaining past employees training records as he had purchased the company from someone else. The contingency continues through July. Hodsdon stated that no Board action was needed at this time.

PAC 1116 – Point 2 Point Global Security, Inc. [Contingency Expires July 2016] [Originally licensed 5/27/14]

Cook stated that Point to Point Global Security was unaware of some training requirements. Cook continued to say that Point to Point has been made aware, and what they are going to do to solve the problem is have a Qualified Representative officer. As of 6/28/2016 training for Point 2 Point Global Security, Inc. had still not been received. Cook notes that the contingency will continue through July. Hodsdon stated that this is another situation the Board will deal with one way or another at the July 2016 Board Meeting.

3. **RENEWAL CONSENT AGENDA**

Cook is requested a motion of approval for the following reissuance's as they have provided all materials and have no issues.

LICENSE HOLDERS
PDI 275 – Frank Kulis
PAC 264 – Metropolitan Priority Protection, Inc.
PAC 1120 – B.R.A.S.S. Security, LLC
PDC 941 – Computer Forensic Investigations, Inc.
PDC 622 – Investigative & Loss Control Services, Inc.
PAC 335 – American Security Associates, Inc.
PAC 301 – Protective Services Group, Inc.

Hessel made a motion to approve the renewal consent agenda. Wohlman seconded. Motion carried.

4. **RENEWALS WITH ISSUES:**

PAC 328 – Loomis Armored, LLC [Originally licensed 6/28/2010]

Cook stated that Loomis Armored had failed to notify the agency of an officer change. The license holder stated that they were under the impression that their former branch manager submitted the officer change request. The agency is working with the license holder to solve these issues. Cook requested a contingency for Loomis Armored. Wohlman confirmed that Loomis had "quite a history" that went back years. Wohlman proceeded to move for a contingency on Loomis Armored. Hessel seconded. Wohlman added in a request for a \$50 contingency fee. Cook questioned whether the \$50 fee would take place at the end of the contingency and Wohlman questioned the same thing. Hodsdon clarified that historically the fee is imposed when the contingency is lifted. Wohlman approved imposing the fee at the end of the contingency period. Hodsdon stated again a motion and a second motion for a contingency for PAC 328, pending a resolution of any issues. Motion carried.

PAC 1121 – Security Solutions Protective Agency, LLC [Originally licensed 6/24/2014]

The check provided by the license holder was postdated a year out, the license holder mistakenly did this and said a check will be arriving soon. As of 6/28/2016, the check has not been received. Cook stated that there are no issues besides the check and no disciplinary history found on this license holder. Cook proceeded to request a contingency on the license until all of the proper materials were received. Wohlman agreed and motioned to move for a contingency until everything has been turned in at which point they would go to regular license. Hessel seconded the motion. Motion carried.

5. **LAPSED LICENSES:**

Cook stated that no new information had been received on Miller Protection Services, Inc. and the license holder was set to expire. No board action needed.

6. **EXPIRED:**

PAC 334 – Miller Protection Services, Inc.

7. **SURRENDERED LICENSES:**

PAC 1119 – Blue Shield Security Protection, Inc.

PDC 805 – R.J. McGough & Associates, Inc.

No board action needed.

8. TRAINING COURSE & INSTRUCTOR APPROVALS:

TYPE	PROVIDER	INSTRUCTORS	COURSE NAME	HRS
CPA	EPG	Ian Griggs, Tim Blaylark	Force Tactics, Intermediate Weapons, Weapons Retention, and Disarming	6
PPA	EPG	Ian Griggs, Tim Blaylark	MN Protective Agent Preassignment Training	12
CA	EPG	Ian Griggs, Tim Blaylark	Tactical Handcuffing	6
CA	EPG	Ian Griggs, Tim Blaylark	Force Tactics and Alternative Techniques	6
CA	Independent Firearms Instructor Association	Thomas Tousignant	Semi-Automatic Pistol and Revolvers	6

PROVIDER	INSTRUCTORS
Entertainment Protection Group (EPG)	Ian Griggs
Entertainment Protection Group (EPG)	Tim Blaylark
GSSC	Richard Hanson

Moen approved the training providers and training courses listed in the synopsis as well as the training that was proposed by the Minnesota Sheriffs' Association. Cook noted that the two courses provided by the Sheriff's Association are *Proactive Threat and Security Questioning* and *Active Shooters—Lessons Learned in Israel*. Wohlman seconded the motion. Motion carried.

9. OFFICER CHANGES. File available for review.

License Holder Business Name:	Point 2 Point Global Security, Inc.
License Type/Number:	PAC 1116
Change from:	Stephanie Point
Change to:	Cindy Blevins
Type of Officer Change (MM, QR, CFO, CEO):	Qualified Representative
Physical Address:	14346 Jarrettsville Pike, #100, Phoenix, MD 21131
Local Address:	2345 Rice Street, #230, Roseville, MN 55113

Cook noted that this company is licensed in 29 states and the person who has been in contact with the agency is Cindy Blevins who he also stated is well qualified with no issues. Hansen motioned for the officer change for license holder PAC 1116. Hessel seconded the motion. Motion carried.

License Holder Business Name:	Security Solutions Protective Agency, LLC
License Type/Number:	PAC 1121
Change from:	Doug Belton
Change to:	Roy Richardson
Type of Officer Change (MM, QR, CFO, CEO):	QR
Physical/Local Address:	7800 82nd Ave. N Brooklyn Park, MN 55445

Cook stated that this will correct the previous error made by the agency and there are no issues with this officer change, Richardson is qualified. Hessel motioned to approve the officer change from Doug Belton to Roy Richardson. Hanson seconded the motion. Motion carries.

NOTE: The following CEO/CFO officer changes do not require board action. Informational only.

License Holder Business Name:	Stroz Friedberg, LLC
License Type/Number:	PDC 936
Change from:	Edward Stroz
Change to:	Michael Patsalos-Fox
Type of Officer Change (MM, QR, CFO, CEO):	CEO
Physical Address:	32 Avenue of America's, 4 th Floor, New York, NY 10013
Local Address:	330 Second Ave S, #335, Minneapolis, MN 55401

Informational only, no board action needed.

10. NEW LICENSE APPLICANTS – Tabled. None.

11. NEW LICENSE APPLICANTS – Present:

Applicant Business Name:	Guardian Security Solutions, LLC
Type of License Applying For:	Corporate Protective Agent
Physical/Local Address:	1800 2 nd Ave N, Minneapolis, MN 55405
Date Received:	5/10/2016
Scope of Business:	Provide security consultations & assessments for businesses and property management companies, with the option for patrol service in the future.

Hodsdon welcomed Alexander Belz to the board meeting who spoke on behalf of Guardian Security Solutions, LLC. Hodsdon proceeded to explain that the Board holds a packet of information on the applicant and the members of the Board are open to ask the applicant any questions they may have. Moen asks ED Cook if there is any further information on the applicant, Cook says there is not. Cook follows that statement by questioning the applicant about what being a Lead Behavior Detection specialist for TSA actually entailed. The applicant answered ED Cook by listing his many tasks as an employee of the TSA. Some of these tasks included focusing on a criterion of behaviors that would be considered high risk or ill intent, supervisor roles, deception or stress detection in travelers, watch list checks, no-fly list identity confirmation, working in conjunction with/reporting to law enforcement (local, state, federal and US Air Marshals), plain clothes operations and other event security work that involved transportation such as the light rail. Hodsdon asked Belz if the positions listed in the employment history were full time, Belz answered yes. Hodsdon then stated that Belz clearly met the 6000 hour standard. Wohlman then asked Belz where he went for his TSA training to which Belz responded Boston Logan. Wohlman proceeded by asking Belz if his work at the airport was armed and Belz responded that it was not. Cook then asked for clarification of whether patrol services are what Belz was interested in, Belz stated that was correct. Cook inquired about what kind of establishments Belz was planning on patrolling to which Belz answered he wanted his company to patrol businesses and properties, starting small with strip malls or facilities doing exterior and perimeter checks overnight. ED Cook then asked if Belz plans on having his staff

and himself in uniform to which Belz answered yes. Cook then asked if the employees would be armed and Belz answered no. Moen asked Belz how many employees he has or plans on having and he responded that at this point it was just him but within the next 6 months he will possibly have 2 employees. Wohlman asked Belz if he had any preassignment training from prior employment positions. Belz asked for clarification and Wohlman clarified by saying that the state requires everyone in the private security industry goes through 12 hours of preassignment training and then again Wohlman asks if he has done that yet. Belz asks if Wohlman means did he take the training through the state and Wohlman says no, that the training is through a licensed trainer, Belz says that he has not gone through this training yet. Cook clarifies that he understands TSA's do not require this type of preassignment training and so Belz would have to do that following the licensure of Guardian Security Solutions, LLC. Belz stated he thought the state itself provided the training and Cook and Wohlman both clarified that the state itself does not but a list of trainers will be provided. Cook then stated that the training must be done within the first 21 days of licensure. Belz stated that he can do that. Wohlman moved to grant a Corporate Protective Agent license to Guardian Security Solutions, LLC with Alexander Belz as the qualified representative. Moen seconded the motion. Motion carried.

Applicant Business Name:	Jackson Investigative Group, LLC
Type of License Applying For:	PDC
Physical/Local Address:	11342 Edgewood Avenue N, Champlin, MN 55316
Date Received:	5/10/2016
Scope of Business:	Heir finding

Diane Jackson represented Jackson Investigative Group, LLC in front of the Board. Hodsdon stated that the Board would now ask clarification questions. The questions began with Hodsdon asking about why Jackson applied for an Individual Private Detective License and then for a Corporate Private Detective License. Jackson explained that she initially applied for an individual license but then decided she wanted to do it the right way and changed it to a corporate license because she may want her business to grow over time and have a staff underneath her. Hodsdon then asked her about her previous employment history and whether they were full time or part time. Jackson stated that all three investigative positions that she has held have been full time. Wohlman asked out of curiosity how Jackson gets her clients. Jackson responded by saying that the state of Minnesota released a database of unclaimed property every year and on that database there is approximately \$20 million of old information about checks, life insurance policies, etc. Jackson stated that these documents are not public information until 24 months after not being claimed so that the inheritor can have a chance to find it themselves. Once she gets the information, she stated, it is usually a lot older than 24 months. Jackson finds the heirs by searching databases and reaches out to them regarding the information that she finds. She noted that it is a hard call to make because the heirs think that it's a sales scheme. It is all about credibility and a good website she said. Jackson also stated that she had recovered about \$8 million worth of property. Jackson then stated that she is so busy she only does business in MN. She said that she does not advertise, people do not reach out to her, she reaches out to them. Cook stated that these people do have a right to get the assets themselves and he proceeds to ask Jackson if by law she is required to tell the client that. Jackson does do this, and she also tells them how difficult it is.

Wohlman moved for a license for Jackson Investigative Group, LLC with Diane Jackson as the qualified representative. Hessel seconded the motion. Motion carried.

Applicant Business Name:	Albin Acquisition Corporation dba: Trusted Employees dba: RHR
Type of License Applying For:	PDC
Physical/Local Address:	701 5 th St. S, Hopkins, MN 55343
Date Received:	6/02/2016
Scope of Business:	Consent based background searches for employers and landlords.

Qualified Representative Robyn Kunz came before the Board for Albin Acquisition Corporation. Hodsdon stated that there was a previous concern of some unlicensed activity coming from this entity, also there was a district court judge's note saying that this entity did not need a license for the pre-employment screening work they were conducting. Hodsdon went on to state that this note was granted under some theory that he has no ability to understand. Hodsdon stated that as a group, the Board had discussed that pre-employment checking is a type of background investigation. Hodsdon mentioned that he appreciated that there is a person in front of the Board trying to obtain a license, and stressed that the Board's goal is compliance and not enforcement whenever possible. Hodsdon then asked Kunz to give a little insight into what Albin Acquisitions does. Kunz stated that the corporation does employment and tenant screening for clients in Minnesota as well as around the country. Kunz said the company focused on consent-based background checks, every applicant that they do a review on was well aware that a background check is being conducted. Kunz went on to say the pre-employment side of the background check may consist of a simple criminal search, gathering employment references or a college degree verification. Wohlman then stated that pretty much means doing a full background investigation, Kunz replied by saying that was correct. ED Cook then asked Kunz if she sent runners to court houses to which she replied that she did. Cook then asked if there were different levels of pre-employment packages that they offer, for example an internet search versus retrieval of county records to which she responded that yes they do; depending on what the client wants to purchase Kunz said Albin Acquisitions is very customizable. Kunz said that as far as doing an internet search they are very highly regulated by the Fair Credit Reporting Act and the Consumer Financial Protection Bureau. Best practices would dictate that all records come from the source Kunz said meaning the courthouse, so they do courthouse verification with all of their sources. Cook questioned this verifying that they do not just use online programs like Intellius to which Kunz laughed and said no they do not. Cook asked then if Kunz had her own data retrievers and she responded that yes in Minnesota they do. Cook asked how many and Kunz said that they have 2 runners. Moen proceeded to ask Kunz if Albin Acquisitions was licensed in any other state and she said no, the only state that she is aware of that requires a license for this type of work is Nevada and they contract with license holders when they are doing work there. Wohlman then asked who Trusted Employees is and is it a company on its own. Kunz responded by saying that yes it is, Kunz said that Albin Acquisitions is their legal name and on the employment screening side they use the dba Trusted Employees and on their tenant screening side they use their dba Rental History Reports (RHR). Wohlman then went on to say that he was looking at some documentation provided by the Board, in this case an email written by Donna Ploof of Trusted Employees, stating that "the MN Board of Private Detective Services has changed their interpretation of Minnesota law and has determined that our business (Trusted Employees) falls under the scope of private detective services," Wohlman stated that he does not know what was meant by that, he said he has been on the Board for 18 years and the Board has never changed their interpretation of Minnesota law. He then asked for clarification from Kunz. Kunz stated that when they went to court over the issue and the district judge made a note in his findings that the board was aware of Albin Acquisitions and had not at that time asked them to become licensed. Hodsdon stated that he has read that judicial ruling and said once again that it was quite the mystery to him. Wohlman also stated that he has no idea where that came from and that he does not understand it. Hodsdon concurs but stated that on the other hand he was appreciative of the fact that the folks of Albin Acquisitions came forward and wanted to do the right thing. Wohlman made the comment that he noticed they were licensed once from 2005-2007. Cook asked for an explanation from the CEO of Albin Acquisition Steve Gustafson who stated that during the time of licensure it was a previous owner and a separate legal entity, Albin Acquisition Corporation has never had a private detectives license. Wohlman then stated that if the statutes were read, the practices of Albin Acquisitions fall under the scope

of needing a license. Gustafson followed by saying that is correct and that is why they were present at the meeting. He went on to affirm that they were relying on a judge's ruling that they had been provided, and Gustafson said that he has no more reason to understand that judge's ruling than any of the gentleman or ladies of the Board. He stated that Albin Acquisition just went forward with the ruling as their guideline. Wohlman went on to clarify that any company can do a background check on their own employees, but when the background check is contracted out for hire it becomes a completely different ballgame and licenses are required. Wohlman commended the members of Albin Acquisition that were present at the meeting for going through the licensing process. Kunz stated that she just wanted to be in compliance. Cook then noted that Albin specializes in background investigation, and he verified that they would not be out trying to take cases that require surveillance work, etc. Kunz stated that was correct. Hessel motioned to grant Albin Acquisitions, dba Trusted Employees, dba RHR a Corporate Private Detective's license with Robyn Kunz as the Qualified Representative. Hansen seconded that motion. Motion carried.

New Applicants: Consent Agenda:

Applicant Business Name:	Command Security Corporation (CSC)
Type of License Applying For:	Corporate Protective Agent
Physical Address:	512 Herndon Parkway, Suite A, Herndon, VA 20170
Local Address:	2345 Rice Street, #230, Roseville, MN 55113
Date Received:	5/31/2016
Scope of Business:	Security guard services

Update was that ED Cook was still waiting for 2 of 5 of the CEO's personal references. Wohlman asked if Command Security Corporation wanted to do business in MN to which ED Cook responded that they are waiting on their license. A motion to grant the PAC license to Command Security Corporation with Forest Dane Dodd as the qualified representative contingent on receiving the remainder of the personal references is made by Moen. Hessel seconded the motion. Motion carried.

12. Additional Applications:

Applicant Business Name:	Robert Steven Rogers
Type of License Applying For:	Individual Private Detective
Local Address:	3750 Russell Avenue North, Minneapolis, MN 55412

Robert Steven Rogers, who was applying for his Individual Private Detectives license, came before the Board. He is a license holder as an Individual Protective Agent (PAI #341) and was granted that license on 10/30/2012. He was seeking a dual licensure at the meeting. Cook stated that the issue at hand was that Rogers does have a protective agent's license, but seeking out a private detective license requires certain investigative experience and the Board has to confirm that the requirements are met. Cook noted that there has been documentation provided by the applicant. Rogers stated that he brought some further documentation on his investigative experience. Cook asked Rogers how many investigative hours he had obtained and to which he stated that he is well on the other side of the 6000 hour requirement. Rogers stated that his hours came from the entity that sent the letter that the Board has on file as well as the two presidential campaigns that he worked on. Descriptive documents of those presidential campaigns were provided by Rogers for the Board on the day of the Board meeting. Cook asked Rogers if his time working on the Ron Paul campaign was protective security work or investigative work. Rogers replied that it was both, as he was in charge of Ron Paul's security in MN there was also background checking going along with that. Rogers said that he had to background check anyone who had access to the candidate for example the local political organizations, people coming to special events and the republican national convention in 2008 which had threats and levies against the candidate. Rogers went on to say that he had to perform a lot of digging. He stated in the 2012 campaign there was the glitter bombing situation. Cook asked for clarification and Rogers stated that the glitter bombs entailed a guy that liked to run around and throw glitter on the candidates. Wohlman requested a short recess so that copies of the documents that

Rogers brought to the Board meeting could be made for all Board members. The meeting continued with Wohlman stating that the Ron Paul document appeared to refer to protective capacity; he then went on to question what the investigative capacity of this would be. Rogers noted that everyone wanted to come to special events; autographs, signatures, private meetings, private functions, book signings, things like that. Rogers stated that he generally ran backgrounds on anyone who would have direct access to the candidate because the risks were high for this high profile candidate. He stated that it was almost a 24 hour a day job during the RNC doing protective detail and the background work to make sure they stayed safe. Cook questioned what exactly Rogers meant when he said background checks. Rogers said that he checked all publicly available criminal records, sexual offender databases, anything he was able to find on social media, general Google searching, and whatever else turned up like newspaper articles. Rogers gave an example that there was a person that wanted access out of the fourth congressional district and Rogers turned up some stuff on the person, he admits there was no definitive proof but Rogers denied him access and the entity ended up being charged as like a child predator or something. Rogers went on to say that he looked for pretty much anything he could get his hands on. Cook asked Rogers if he had ever done any interviews regarding anything investigative to which Rogers replied yes he had, and that anyone who wanted to have the candidate attend a private function Rogers would interview the people who were putting on the event; talk to them, get a feel for the people putting on the event and who they were planning to invite. Cook asked Rogers if he had done any surveillance or what other types of investigative work had he conducted. Rogers stated that with the attorney that employs him he did a lot of various stuff including a small amount of surveillance. Rogers stated there is criminal and civil work that he has done for this attorney but he cannot go into too many specifics due to the fact that some things he is working on are under court seal. Cook then questioned if Rogers was doing these activities while he was on the attorney's payroll to which he responded yes. Wohlman then asked Rogers to describe to him how investigative work was entailed with a chiropractic clinic. Rogers then stated that the chiropractor asked him to look into employee backgrounds. Wohlman goes on to ask for clarification of whether it is only the employees who are background checked or the patients as well. Rogers answered by saying that when patients apply for commercial credit he was told to look into the credit worthiness of those entities, and he stated that were one of the listed items in the statutes. He stated that his boss was putting himself at great risk extending credit personally, and went on to say that collections in medicine are unbelievable in that people do not pay their medical bills. He said that it is somewhere around 20%. Rogers stated that his employer saw it as easier and cheaper to have Rogers look into the employees up front rather than have a collection agency on the backside chasing after it. Wohlman commented that he believed that was a pretty smart business model. Hessel agreed. Rogers went on to say that there is a lot of money lost for example \$300,000 will get billed and only about \$70,000 of it gets collected. Rogers stated his employer just wanted to turn the odds in his favor by being proactive, and knew that Rogers had a good nose for digging. Rogers also stated that this particular chiropractor had significant employee issues over the past few years including one who got fired and tore up several patient records. Hodsdon asked the Board if there were any further questions, and also asked Cook if there were any issues with Rogers' current license to which he replied that there was not. Hodsdon stated Roger's track record is in his favor in that regard. Rogers then noted that it was nice to see the Board again under those circumstances because generally if he were to have to appear in front of the Board it would mean that he had done something bad. Hessel motioned to grant Robert Steven Rogers an Individual Private Detective's license, dual license with his already existing Individual Protective Agent license. Moen seconded. Cook then wanted to clarify the need for preassignment training for this individual. Wohlman stated that this entity should go through the preassignment and Hodsdon said the same so that he could see the transition between protective agent and private detective. Wohlman agreed. Hessel amended his motion to include preassignment training. Hodsdon stated that unless it is waved, preassignment is always required. Motion carried.

13. REQUEST TO SPEAK TO THE BOARD: None.

14. OTHER ISSUES AND DISCUSSION:

a. **Expiration date – first of following months [tabled from May 16, 2016 meeting]**

Cook noted that there was no date clarification that he could find on this in the statutes. He went on to say the issue is that the agency is doing things as of the date of the Board meetings. Cook said this is a problem because some license holders' insurance contracts or data broker contracts are such that they must have the date covered through the entire month meaning that the last few days of the month post-board meeting pose an issue. The goal would be to find a way to eliminate that 2-4 day waiting period. Moen said that Hodsdon had some questions about whether this was something that the Board could move forward with. Hodsdon stated that the statute mentions the board meeting date meaning that could be the date they are essentially stuck with using. He went on to say that given the fact that the Board meets so closely to the end of the month, he questioned if it would not be harming anyone to round it off to the first of the next month. Hodsdon stated that he believes the license holders would benefit greatly from that, however folks granted a license on the day of the board meeting are harmed slightly by losing these 2-4 days, but for insurance purposed it could be beneficial in the long term to round off. Hodsdon suggested an opinion from the license holder members of the Board to avoid speaking on behalf of the industry as a public member. Hessel stated that he thought it would be beneficial for the license holders; Wohlman agreed and said he saw no problem with it. Moen includes that it is only a few days. ED Cook then stated that it would eliminate a lot of phone calls and wanted things as easy as possible for the license holders. Hodsdon then stated that a motion may be in order as an administrative decision making matter to the ED to go forward and use the 1st of the month as the effective licensing date. Hodsdon stated this would make the license cycle much easier for license holders to follow. Moen asked if a motion had been made, he replied with yes. Moen seconded the motion. Motion carried.

b. **July 1st 2016 - End of dual licensing discounted expedited apps for those license holders who held a license prior to July 1st 2014.**

ED Cook stated that now license holders seeking a dual license should start fresh with a brand new packet. He went on to say that he had given license holders two years to complete the simplified and discounted dual licensure process and that many of them had. Cook then thanked the Board and all of the license holders for going through this process, but went on to say that it was now coming to an end. Wohlman agreed that the simplified process would have to be cut off sometime and Cook and Wohlman agreed that the license holders were given plenty of notice. Hodsdon said that the meeting minutes contain a lot of circumstances where people came forward and followed up on the dual licensing. Wohlman concurred. Hodsdon asked if a consensus was needed and Cook answered that he did not.

c. **PDI 929 – Warren Robinson – Late payment of penalty**

Cook stated that this entity's license renewal was up on 1/01/2016, and then at the 1/29/2016 board meeting this entity was given a contingency as the renewal packet had not been turned in. Cook stated that the renewal packet was received on 2/23/2016 with issues regarding the license holder's bond and Affidavit of Training. At the 3/29/2016 Board meeting the Board lifted the contingency with a \$50 penalty. Cook stated that the agency sent out a notification of penalty on 4/07/2016 with no response or payment the Agency sent a notice of non-receipt of penalty via certified mail on 5/24/2016. Cook noted that the agency received a certified receipt on 6/07/2016 and the penalty payment was received on 6/13/2016. Cook stated that the entity was late on making his penalty payment. Hodsdon asked the feelings of the board. Wohlman jokingly stated to give the entity a penalty for being late on the penalty, and then questioned if everything went through with the penalty payment, Hodsdon also questioned if everything was in order. Hessel stated he had no problems with it. Wohlman stated he had no problems with it. Cook noted that it was an informative statement, no motions needed. Wohlman asked what it cost for certified mail, Cook answered about \$7.

- d. Minnesota Sheriff's Association training for Private Security under tab [8].
Hodsdon noted that the Board has already discussed and approved this training course proposal. He went on to state for the record that the training information was sent to him from Executive Director Franklin of the Sherriff's association. Hodsdon noted a growing trend in partnerships between the public and private sectors including joint training operations. Hodsdon stated that he forwarded these on to ED Cook. Hodsdon went on to say that he thinks that it is consistent with what the Board decides as far as post-approved courses and stated that this was more of an informational item unless any members had comments. Cook said that he thought the Board had already approved any POST credits and that these would fall under those credits. Hodsdon agreed. Cook went on to say that on behalf of the Agency he believed any and all quality training that can be provided to the license holders at any time should be available. Cook noted that he does appreciate Franklin proposing the classes and they look like good courses.
- e. **Online training courses review.**
Cook stated that the board has been discussing moving more towards courses being online. He said that he did put the word out and has received some examples of some online courses, preassignment specifically. ED Cook noted that these courses must be 12 hours long, and AA Jahnz took one of the supposed 12 hour preassignment courses and it took her 2 hours to complete. Cook said that the Agency is attempting to work with the license holder and figure out how an online class like this could fit the scope of the MN statutory requirements. Cook stated that as of right now, this is informational only. He noted that this would be kind of a challenging process and Cook followed by saying it would be difficult to make a 12 hour online course. ED Cook has talked to the license holder and the license holder stated that he will redo things and keep working on the program. Cook stated that this was just an update to let the Board know what's happening. Hodsdon stated that he teaches online for police command school and he noted that some students were able to burn through content in 2 hours and some struggle and take 30. Hodsdon followed by saying that class is a supposed 10 hour class. Cook said they did take that into account and AA Jahnz went as slow as she could. Hodsdon laughed and said that was good. Hodsdon stated that he knows he gets phone calls in the 21 day preassignment, for example a gentleman from New York who needed preassignment in the state of MN. Hodsdon stated that if the Board could do something to help these folks out it would be a long term positive. He went on to say that he is glad ED Cook is working with the license holder on it and he hopes that the Agency can make it happen.
- f. **Training Course Inspections**
Hodsdon stated that Training Course Inspections are a work plan proposal to the extent that time and resources allow. Wohlman asked to weigh in on this proposal, stating that he believed training audits were long overdue. He went on to say that the Board is licensing people to do the training and not following up to see if their training is of quality. Wohlman said that even if the trainers were to know that at any given time a board representative can go and sit through a class it would change the content a lot. Wohlman emphasized once again how he thinks this would be a good thing. Hodsdon stated that he knew the POST Board had changed with their auditing, he went on to say that after a huge amount of anguish and screaming by many police and sheriffs offices, it is starting to make a huge difference, not necessarily in training but in proper documentation and record-keeping. ED Cook went on to say that this is something that is included within the Board's administrative rules; the training classes are open for inspection. Cook stated that he had gotten many phone calls regarding the expected length of the training class versus the actual length of the training class or that the quality of the class was horrible. Cook then said that this was not something the Agency would be able to do on a regular basis, it depends on time and resources, but he says the power of the audit is that if an entity believes they could be audited it will put them on notice. Wohlman then stated that he cannot even say how many

times over the past years that he has hired people who have moved from the metropolitan area to Wohlman's more rural area that had a background in security work. When Wohlman would ask these folks about their preassignment training they would state that they did not have preassignment, that the preassignment was the supervisors talking to the employees for 15-20 minutes. Cook chimed in that this is indeed a public safety and consumer protection issue, especially on the security side. Cook's proposal is that every time someone audits a class they will have a special form to fill out and send directly to the agency. Until this can be written into legislation Cook stated that there are a lot of interns at the Bureau of Criminal Apprehension that would love to go out, learn things and attend these classes. Cook called it a win-win all the way around. Wohlman concurs. Cook stated that he was looking for the Board's authority, because as the administrative rules state, "Certified training programs must be open for audit or on-site inspection by the board or staff at the discretion of the board." Hodsdon stated that he thinks a motion would be in order for a work project conducted by the Executive director and staff provided the time and resources are available to do so to initiate the audit-type proposal and evaluation. Hessel seconded. Moen asked what the consequence would be if required items of the preassignment training were found to be not covered in a particular training course, she also questioned what ability the board has to sanction the instructor. Cook stated that there are some sanctions listed in the rules against certified trainers if they fail to meet the requirements. Hodsdon stated that one sanction would be to remove the entity from the approve courses list. Hodsdon then said that the bad thing would be, the poor students, through no fault of their own, could potentially become victimized. Hodsdon went on to say that he did not think the Board could legitimately go back and fault them, making the proposal a preventative measure. Cook stated that the goal of this is to be proactive, less enforcing and more educational. Cook stated that he would go over the results with the instructor and document it in their file and/or report the findings to the board. Cook said that the checklist he handed out to the board members was taken out of the core objectives preassignment section of the administrative rules. Moen then said that this made sense and that she agreed with Wohlman stating it was very appropriate. Motion carried.

g. High Visibility Garments for Security, Funeral Escorts, Protective Agents

Cook stated that Board Member Hansen passed along an email from the DPS safety director stating that there have been situations involving funeral escorts for example, where people are not wearing high visibility clothing that is needed when performing things like this on the highways. The Director wanted to just make sure that the importance of this was mentioned in the meeting minutes. Cook stated that even though pilot cars are no longer regulated by the Board he believed it would also be extended to them. Cook stated once again that anyone performing funeral escort services or working on the highways must wear high visibility gear.

h. Pete Magnuson update – Fairline

Magnuson stated that with Fairline, they entered into a settlement agreement pursuant to the terms approved by the Board. Magnuson stated that hopefully the expectation will be that this individual will be applying and be reviewed by the board at the August meeting. He stated the A1 Infidelities case there was a motion to dismiss on behalf of the defendants and remains pending in front of the court. Magnuson stated that they had many grounds for dismissing, so there is no surprise that the court still has it under advisement. The defense attorney submitted a request to provide supplemental information to the court and the court denied the request. Magnuson stated that the court is going forward on the basis that it is and as soon as they hear something he will forward on that information.

i. New Intern – Emma Books

Cook introduced his new intern Emma Books to the Board, and stated that she is a student at Winona State that will be with the Agency until the end of August. Cook asked Books what her degree will be in to which she answered Criminal Justice with an emphasis in Law Enforcement. Cook stated that Books has been here for a few weeks, is pretty smart and seems to be catching on. He includes that Administrative Assistant Jahnz also attended Winona State so and they share a bond over that. He then shares that Books is doing a good job and welcomes her to the Board.

Executive Director Cook addressed the Board: Steve Wohlman Retirement

Cook stated to the Board members that there was a historic moment upon them. He shared that it was Board Member Steve Wohlman's last meeting as he is set to retire. Cook stated that Wohlman had been on the Board for 18 years, he noted that Wohlman has hardly missed any meetings. Cook said that was 216 meetings. He went on to state that Wohlman drove all the way from Renville for the meetings which in total was roughly 51,840 miles, 1100 hours of driving. Cook went on to say that he believed it was important for the license holders and people of Minnesota to know how hard the Board members work. He said that as a license holder, he didn't. Cook said that Board members play a large role in shaping public safety and consumer protection on the private side in Minnesota. He went on to say that they only get a small fee to spend a few hours at the meeting once a month, but they spend a lot of extra time reviewing important items before the meeting. He noted that Board members do this on top of their current positions and responsibilities. Cook said that Wohlman has gone above and beyond his duties and has always been available to take Cook's call, assist him with answering difficult questions, and provide much needed advise in dealing with important issues. Cook stated that Wohlman has been very diligent in reviewing every spec of ink on every document that the Agency sends him. Cook jokingly stated that he knew this because Wohlman was very proud to point out every typo made on every document. Cook said that Wohlman had provided the most knowledgeable and objective solutions for license holder issues, and has acted with the utmost integrity and ethics. Cook went on to state that he had not only provided experience and wisdom, but had provided an element of common sense to the regulatory process. Cook said that he will not say goodbye to Wohlman, because Wohlman had allowed him to call for advice, and Cook went on to say that he will be calling Wohlman for many many years to come. Cook stated that when someone retires from the private investigative or security business they do not get a gold watch, pension or big send off, but in this case the Board did get Wohlman a plaque. The Plaque Read:

“In appreciation for your 18 years with the Private Detective and Protective Agent Board, this plaque is dedicated to Steve Wohlman. Let it be known that Steve Wohlman has performed above and beyond his duties as a Board member of the Private Detective and Protective Agent Board. He has demonstrated dedication, compassion, and diligence in his responsibilities. He has performed ethically and at the highest level of integrity. The people of Minnesota, the private detectives, the protective agents, and the Board greatly appreciate your service. Thank you. “

Cook went on to address Wohlman by noting that he had made a very positive mark on the history of Minnesota, and that is forever archived in the MNPDB meeting minutes. Cook said that the license holders, department of public safety, and the people of Minnesota are forever in Wohlman's debt. Cook thanked him very much again. Cook then asked Hodsdon that Mr. Wohlman be allowed to do the final adjournment for the meeting when the time came. (Applause) Hodsdon stated that the Board has a very big hole to fill. Wohlman moved the “Hessel Motion” and Hessel seconded. Meeting adjourned.

*** Prior to the Board adjourning the Executive Director requests to speak to the Board.**

Next meeting is scheduled for July 26th, 2016 at 10:00am.